



**Medical**

**EMERGENCY SERVICES**

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This instruction implements AFPD 44-1, *Medical Operations*. It establishes procedures relating to the provision of services to members experiencing a medical or psychiatric emergency (i.e., suicidal, homicidal). It delineates the scope of services available and assigns responsibilities associated with the provision of medical or mental health services. It applies to all military and civilian members assigned or attached to Westover ARB including tenant organizations.

### **SUMMARY OF REVISIONS**

This revision changes Medical Squadron (MDS) to Aerospace Medicine Squadron (AMDS) throughout; changes emergency notification procedures (paragraph **2.1.1.**); changes the emergency notification telephone number to 911 (paragraphs **2.1.1.** and **2.2.1.**); explains the responsibilities of the Fire Department (CEF) (paragraph **2.1.2.**); and eliminates Security Forces Squadron (SFS) or State Police from accompanying individuals for evaluation (formerly paragraph **2.2.6.**). A bar (|) indicates revisions from the previous edition.

**1. Responsibilities.** The 439 Aerospace Medicine Squadron commander (439 AMDS/SG) acts in a consultant capacity to the 439 Airlift Wing Commander (439 AW/CC) concerning medical emergencies. All personnel assigned to the 439 AW should be familiar with procedures related to medical and psychiatric emergencies. The 439 AMDS is not a medical treatment facility and, therefore, is limited to the advising and tracking roll in the event of a psychiatric emergency.

### **2. Procedures.**

#### **2.1. Emergency Medical Services.**

| **2.1.1.** When an injury or serious illness occurs and emergency medical assistance is required, notify CEF at extension 911 and provide the dispatcher with the following information:

- 2.1.1.1. Type of assistance required.
- 2.1.1.2. Location of injured or seriously ill.
- 2.1.1.3. Callers name and the phone number from which this call is being placed.

| 2.1.2. CEF will:

- 2.1.2.1. Notify ambulance service, when required.
- 2.1.2.2. Notify SFS to dispatch a patrol car to the appropriate base gate to escort the ambulance to the location of the injured or seriously ill.

2.2. Psychiatric Emergency.

| 2.2.1. Whether the situation arises during or after normal duty hours, the first responding element to be notified is CEF at extension 911.

| 2.2.2. CEF will:

- 2.2.2.1. Notify SFS to dispatch a patrol vehicle immediately to the designated location.
- 2.2.2.2. Notify the Massachusetts State Police, if required.
- 2.2.3. 439 SFS and State Police determine if protective use of restraints may be necessary for a member who is acutely agitated or severely disturbed and may harm themselves or others.
- 2.2.4. CEF determines if there are acute medical needs, in which case, an ambulance is alerted.
- 2.2.5. Any situation in which danger to self or others is suspected should result in transportation of the member to Holyoke Hospital or to a safe containment area.
- 2.2.6. The 439 AW/CC and 439 AMDS/SG must be notified within 24 hours of any psychiatric emergency.
- 2.2.7. If a member is transported for psychiatric evaluation, SFS should initiate steps to notify the member's group commander within 24 hours. If a member is active duty, the unit should be notified. If the member is admitted to a psychiatric facility, the 66<sup>th</sup> Medical Group's Mental Health Office, Hanscom AFB, MA is notified by 439 AMDS within 24 hours to determine future transfer or disposition of member.

2.3. Injured Personnel Not Requiring Ambulance Service.

- 2.3.1. During normal duty hours, injured personnel are transported to the contract medical facility by shop personnel.
- 2.3.2. After duty hours, the supervisor calls CEF to dispatch emergency medical assistance to the scene. If additional medical treatment is required and ambulance services is not required, the supervisor, or preferably the supervisor's designee, provides transportation to a civilian physician or hospital.

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